



INTERNAL QUALITY ASSURANCE CELL (IQAC) CHATIA COLLEGE

চতিয়া মহাবিদ্যালয়

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Recognised by the UGC under Section 2(f) & Accredited by the NAAC with Grade 'B'

Ref. No.-.....

Date-05/04/2024

MINUTES OF THE IQAC MEETING AND REPORT ON THE FOLLOW-UP MEASURES.

Date: 05-04-2024

Venue: Teachers' Common Room

Time: 1.00 PM

Agenda

1. President's taking of the seat: Dr. Swapan Kumar Kalita.
2. Explanation of the purpose of the meeting: Mr. Mukut Hazarika.
3. Discussion on the minutes of the previous meeting by the Coordinator, IQAC.
4. Formation of the IQAC Core Committee
5. Taking charge by the new IQAC Coordinator
6. Speech by the President of the Governing Body: Mr. Ganesh Pathak.
7. Discussion about future programmes
8. Others.
9. President's remarks.
10. Declaration of the Conclusion of the meeting by the President.

Names of the members present in the meeting

1. Ganesh Pathak
2. Dr. Swapan Kumar Kalita
3. Sri Anuj Kumar Saikia *A. Saikia*
4. Mala Bordoloi *M. Bordoloi*
5. Dr. Swapan Kumar Kalita.
6. Trailokya Mahanta *TM*
7. Debendra Dev Sarma
8. Biraj Hati Baruah *BH*
9. Dr. Anjal Boruah
10. Dr. Dipen Bharali *DB*
11. Bhupesh Kumar Chetry *BK*
12. Dr. Rajib Kumar Halloi



[Signature]
Principal i/c
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13. Nanima Boro
14. Mousumi Borah
15. Dr. Babita Baruah
16. Pranab Jyoti Saikia
17. Haresh Regon
18. Pabitra Saikia
19. Dr. Kangkan Bhuyan
20. Dr. Anushree Adhikary
21. Mukut Hazarika.

The Principal of Chatia College convened a meeting on 05/04/2024 with the aim of reconstituting the IQAC Core Committee. The meeting took place at Chatia College, chaired by Dr. Swapan Kumar Kalita, the Principal. Mr. Mukut Hazarika, the IQAC Coordinator of Chatia College, explained the purpose of the meeting, which was to form the new IQAC committee. He read the report in line with the agenda. In his address, Mr. Ganesh Pathak, the G.B. President of Chatia College, congratulated the new committee members and encouraged them to collaborate for the betterment of the institution. Additionally, Mr. Anuj Kumar Saikia, the Vice-Principal of Chatia College, and Mr. Trailokya Mahanta, Assistant Professor in the Department of History, offered constructive suggestions to support the IQAC.

The IQAC of Chatia College was reconstituted with the following members:

1. Chairperson: Dr. Swapan Kumar Kalita, Principal i/c, Chatia College.
2. Coordinator: Dr. Dipen Bharali, Asst. Professor, Dept. of Sanskrit.
3. Assistant Coordinator:
 1. Ali Pathak, Asst. Professor, Dept. of English.
 2. Haresh Regon, Asst. Professor, Dept. of Political Science.
 3. Dr. Anushree Adhikary, Asst. Professor, Dept. of Assamese.
4. Teacher Members:
 1. Mala Bordoloi, DDO, Chatia College.
 2. Mr. Anuj Kumar Saikia, Academic officer, Chatia College.
 3. Dr. Anjal Boruah, Asst. Professor, Dept. of English.
 4. Jintimoni Neog, Asst. Professor, Dept. of Sanskrit.
 5. Mukut Hazarika, Asst. Professor, Dept. of Economics.
 6. Neelima Das, Asst. Professor, Dept. of Education.
 7. Dr. Kangkan Bhuyan, Asst. Professor, Dept. Of English.
5. Member from Management: Pranjit Saikia, Library Assistant, Chatia College.


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6. Office Superintendent: Anil Chandra Borah, Junior Assistant, Chatia College.
7. Nominee from local society: Pankaj Jyoti Bhuyan, Retired Teacher & Prominent Script Writer.
8. Nominee from Student : Biplob Daimary, General Secretary, C.C.S.U.
9. Nominee from Alumni : 1. Chandan Borah,
2. Dipsikha Saikia
10. Nominee from Employer : Dilip Kumar Chetry, Pradhan Acharya, S.S.Niketan, South Sootea.
11. Nominee from Industrialists: Mr. Padma Hazarika, MLA, Naduar Constituency, Assam.
12. Nominee from Stakeholders: 1. Ganesh Pathak (G.B. President)
2. Diplee Borah Hazarika, Principal i/c,
Chatia senior Secondary School.

Dr. Dipen Bharali, Assistant Professor in the Department of Sanskrit, assumed the role of IQAC Coordinator and initiated a discussion on the future programs to be undertaken by the cell. During the meeting, many members emphasized the need for a workshop on the new NAAC assessment procedures, as well as addressing other issues such as maintaining communication with the UGC to secure 12(b) status for the institution.

Resolutions:

1. To organize a workshop on the new NAAC assessment procedures at the earliest.
2. To implement the recommendations provided by NAAC in the last assessment cycle.
3. To conduct an online orientation program on the National Education Policy (NEP) for the faculty members of the college.

Follow-up actions: Progress is currently ongoing.



(Dr. Swapan Kumar Kalita)
Chairperson
IQAC, Chatia College, Sootea

Principal i/c
CHATIA COLLEGE



(Dr. Dipen Bharali)
Coordinator
IQAC, Chatia College, Sootea.

Coordinator
IQAC, Chatia College