



INTERNAL QUALITY ASSURANCE CELL (IQAC)

CHATIA COLLEGE

চতিয়া মহাবিদ্যালয়

P.O.- SOOTEA, BISWANATH, DIST.- SONITPUR, ASSAM, PIN- 784175

Contact: 8761988259 / 8099502826 / 9854652282

www.chatiacollege.com :: E-mail: chatiacollegeassam@gmail.com/ iqacchatiacollege@gmail.com

Recognised by the UGC under Section 2(f) & Accredited by the NAAC with Grade 'B'

Ref. No.-.....



MINUTES OF THE IQAC MEETING AND REPORT ON THE FOLLOW-UP MEASURES.

Date: 23-12-2023

Venue: IQAC Room

Time: 1.00 PM

Agenda

1. President taking the seat:
2. Explanation of the purpose of the meeting:
3. Discussion about future programs.
4. Opinion of the members present in the meeting.
5. Others.
6. President's remarks and conclusion of the meeting.

Dr. Swapan Kumar Kalita.

Mr. Mukut Hazarika.

Names of the members present in the meeting

1. Dr. Swapan Kumar Kalita.
2. Mala Bordoloi *M. Bordoloi*
3. Mukut Hazarika. *M. Hazarika*
4. Jintimoni Neog
5. Neelima Das *N. Das*
6. Pranjit Saikia *P. Saikia*
7. Anuj Kumar Saikia *A. Saikia*
8. Dr. Kangkan Bhuyan *K. Bhuyan* 25/12/23

[Signature]
Principal /c
CHATIA COLLEGE

9. Dr. Anjal Boruah - *Anjal*
10. Dr. Anushree Adhikary
11. Anil Chandra Borah *Borah*
12. Haresh Regon *Regon*
13. Ali Pathak *Pathak*
14. Dr. Dipen Bharali *Bharali*

A meeting was held on December 23, 2023, at 1:00 PM in the IQAC room of Chatia College, chaired by Dr. Swapan Kumar Kalita, the Principal-in-charge. IQAC Coordinator, Mr. Mukut Hazarika, outlined the objectives of the meeting, stating that it was convened to discuss the action plan recommended by NAAC. Dr. Kalita emphasized the importance of taking necessary steps to implement the NAAC's recommendations.

The meeting passed the following resolutions:

1. Approval to launch a 'Spoken English Course' as soon as possible.
2. Decision to establish a yoga center for the benefit of students.
3. Agreement to initiate the publication of ISBN books and UGC e-journals to encourage faculty members in enhancing their research skills.

During the meeting, the Chairperson also requested the support and cooperation of all teaching and non-teaching staff for the smooth execution of these initiatives.

Mr. Mukut Hazarika concluded the meeting with a vote of thanks, after which the President formally declared the meeting adjourned.



(Dr. Swapan Kumar Kalita)
Chairperson
IQAC, Chatia College, Sootea

**Principal i/c
CHATIA COLLEGE**



(MR. Mukut Hazarika)
Coordinator
IQAC, Chatia College, Sootea.

**Coordinator
IQAC, Chatia College**