

TWO BEST PRACTICES OF THE INSTITUTION SUCCESSFULLY IMPLEMENTED (AS PER NAAC FORMAT)

BEST PRACTICE - I

1. **Title of the Practice:** Fish cultivation in BORDOA BEEL by Chatia College.

2. **Objectives of the Practice:**

- i) To help the college during financial crisis through revenue generation.
- ii) To create awareness amongst the students and local inhabitants of the area surrounding the Beel regarding utilization of adjacent water bodies for productive activities.

3. **The Context:**

The area was large enough and during rainy season water inundation rendered the area unsuitable for fish cultivation and this situation was addressed through formation and development of flood barriers. The institution trained the inexperienced fishermen of the area in improved fish raising practices with the help of experienced fish farmers of nearby villages.



4. **The Practice:**

- i) **Notification:** A notice inviting tender is issued by the Principal and placed in the college notice Board and also informed to the fish farmers of nearby areas.
- ii) **Opening of tender:** The tenders received within the stipulated time are discussed in a meeting of 'Special Decision Making Committee' and 'Bondobasti Sub-Committee'.
- iii) **Deed of Agreement:** The highest bidder or the next suitable bidder is given the contract for a term of one year which usually starts from 1st May of the current year to 30th April of the following year. A 'Deed of Agreement' is prepared and signed accordingly.

- iv) **Realization of Revenue Earned:** The amount as per bidding agreement recovered in one installment as per agreement is deposited in the ‘College Development Fund’ to be utilized as per decision of the Governing Body.

5. Evidence of Success:

Sl no	Financial Year	Target	Review/Results
1	2016-17	51,000	Received Rs. Fifty one thousand only (Receipt no:221 Dated on 03-05-2017) from Sri Dadul Das, Pahuchuwa gaon, Sootea.
2	2017-18	50,551	Received Rs. Fifty thousand five hundred fifty one only (Receipt no:219 Dated on 04-05-2018) from Sri Dadul Das, Pahuchuwa gaon, Sootea.
3	2018-19	55,500	Received Rs. Fifty five thousand five hundred only (Receipt no:220 Dated on 14-05-2019) from Sri Dhruba Das ,Pahuchuwa gaon, Sootea
4	2019-20	45,000	Received Rs. Forty five thousand only (Receipt no:223 Dated on 27-04-2022) from Sri Rabin Das, Pahuchuwa gaon, Sootea (delayed due to Covid Pandemic declared by the government. Due to the same reason the college could not issue tender notice for the year 2020-21.
5	2021-22	50,300	Received Rs. Fifty thousand three hundred only (Receipt no:222 Dated on 14-07-2022) from Sri Rabin Das, Pahuchuwa gaon, Sootea

Record shows that in the year 1995-96 the college earned Rs 12,500 (Rupees Twelve Thousand Five Hundred) which was increased to Rs 15,151 (Rupees Fifteen Thousand One Hundred and Fifty One) in the year 2007-08. Due to the introduction of proper tender process, improving the bank of the *beel* and making of flood barriers, recent results indicate progressive increase in revenue earnings in last five years.

6. Problems encountered and resources required:

Due to natural calamities like flood or drought-like situations the farmers engaged in the activity could not deposit the bidding amount as per agreement. In such situations the Decision Making and Bondobasti Sub-Committee through a meeting decides to reduce the bidding amount if found reasonable.



Interaction Programme between the students and local fishermen held at *Bordua Beel* by IQAC, Chatia College.

BEST PRACTICE - II

- 1. Title of the Practice:** Running of ‘Sootea Weekly Market’ through Lease agreement.
- 2. Objective of the Practice:** To raise revenue for Chatia college for its all-round development.
- 3. The Context:** The college participates in the tendering process conducted by the *Sootea Anchalik Panchayat* and arranges for re-tendering by the Special Decision Making Committee and *Bondobasti Sub-Committee*.
- 4. The Practice:**

- i) **Notification:** Collection of office notice and form (tender) from O/o The Anchalik Panchayat, Sootea.
- ii) **Participation:** Take part in bidding process of Anchalik Panchayat, Sootea.
- iii) **Result:** The Sootea Weekly Market is acquired for one year after meeting tender specifications.
- iv) **Retendering:** A notice inviting tender is issued by the Principal and placed in college Notice Board and also informed to the interested parties.
- v) **Opening of Tender:** The tenders received within the stipulated time are opened in a meeting of Special Decision Making Committee and Bondobasti Sub-Committee.
- vi) **Deed of Agreement:** The highest bidder or the next suitable bidder is given the contract for a term of one year which usually starts from 1st July of the current year to 30th June of the following year. A deed of agreement prepared and signed accordingly.
- vii) **Realization of Revenue Earned:** The amount as per bidding agreement is recovered in two to three installments is deposited in the ‘College Development Fund’ to be utilized as per decision of the Governing Body.

5. Evidence of Success:

Sl no	Financial Year	Target	Record of payments in Installment Receipt No/Date/Amount in Rs/-	Review/Results
1	2016-17	1,90,000	308 /13-05-2017/80,000 309/29-06-2017/50,000 310/08-04-2017/40,000 311/18-03-2017/20,000 <hr/> Total Amount= 1,90,000	Received Rs. One Lakh Ninety Thousand only paid by Sri Ranjan Das, Pahuchuwa Goan, Sootea.

2	2017-18	3,50,000	312/14-12-2017/3,00,000 313/20-01-2018/50,000 <hr/> Total Amount= 3,50,000	Received Rs. Three Lakh Fifty Thousand only paid by Sri Ranjan Das, Pahuchuwa Goan,Sootea.
3	2018-19	3,85,000	314/ 02/07/2018/2,20,000 315/ 01/10/2018/50,000 316/ 11/01/2019/25,000 317/13/03/2019/50,000 318/13/06/2019/40,000 <hr/> Total Amount=3,85,000	Received Rs.Three Lakh Eighty Thousand only by Sri Ratul Bora,Karati Goan,Sootea.
4	2019-20	3,15,000	319/04/07/2019/3,00,000 321/05/08/2019/15,000 <hr/> Total Amount=3,15,000	Received Rs. Three Lakhs Fifteen Thousand Rupees only from Sri Bhargov Bora, out of which Rs. 100000/- has been donated to Naduar Sangeet Vidyapith.
5	2021-22	20,000	322/20/01/2023 Amount= Rs. 20,000/-	In the year 2020-21 the practice could not be done because of the Covid-19 pandemic. Due to the same reason, from 5 th of May to 6 th Sept, 2021, the college could not issue tender notice in proper scheduled time for the year 2021-22.

6. Problems encountered and resources required: During the rainy season it becomes difficult to run the market by the approved bidder due to poor road conditions within and around the market. The situation becomes such that the market cannot be opened for 3 to 4 weeks in a month making the bidder unable to deposit the bidding amount as per agreement. The Decision Making and Bondobasti Sub-Committee through a meeting decides to reduce the bidding amount if prayed for by the bidder. Moreover, a substantial amount has to be borne by the college for repairing of the road of the market.