

MINUTES OF THE IQAC MEETING AND REPORT ON THE FOLLOW-UP MEASURES.

Date: 14-10-2019

Venue: Teachers' Common Room



Agenda

1. Principal's Address
2. Formation of the IQAC Core Committee
3. Taking charge by the new IQAC Coordinator
4. Discussion about future programmes
5. Others

Names of the members present in the meeting

1. Dr. Swapan Kumar Kalita.
2. Sri Anuj Kumar Saikia *A. Saikia*
3. Dr. Daibaki Devi *D. Devi*
4. Neelima Das *N. Das*
5. Nanima Boro *N. Boro*
6. Dr. Anushree Adhikary *A. Adhikary*
7. Mousumi Borah
8. Dr. Babita Baruah *B. Baruah*
9. Mala Bordoloi *M. Bordoloi*
10. Iva Kalita
11. Haresh Regon *H. Regon*
12. Kangkan Bhuyan *K. Bhuyan*
13. Debendra Dev Sarma *D. Sarma*
14. Dr. Dipen Bharali *D. Bharali*
15. Surajit Saikia *S. Saikia*

The Principal of Chatia College called the meeting with a view to constituting the IQAC Core Committee. After the initial address by the Principal the IQAC of Chatia College is formed with the following members:

Chairperson: Dr. Swapan Kumar Kalita, Principal, Chatia College.

Coordinator: Surajit Saikia, Asst. Professor, Dept. of Assamese.

Assistant Coordinator: 1. Ms. Swapnalima Chowdhury, Asst. Professor, Dept. of Education.

2. Mr. Kangkan Bhuyan, Asst. Professor, Dept. of English.

Teacher Members: 1. Mr. Anuj Kumar Saikia, Vice-Principal, Chatia College.

2. Mala Bordoloi, Asst. Professor, Dept. of Assamese.

3. Dr. Daibaki Devi, Lecturer, Dept. of Nepali.

4. Dr. Babita Baruah, Asst. Professor, Dept. of Assamese.

5. Debendra Dev Sarma, Asst. Professor, Dept. of Sanskrit.

Student Representative: Manjil Mahanta

Alumni Representative: Ms. Dipsikha Saikia

Member from Stakeholders: 1. Mr. Jagadish Talukdar

2. Mr. Trinayan Borah

Member from Industrialists: Mr. Padma Hazarika, MLA, Sootea Constituency, Assam.

Mr. Surajit Saikia, Assistant Professor, Dept. of Assamese, took charge as the Coordinator of the IQAC and initiated the discussion on future programmes to be undertaken by the cell. A need for a workshop on the procedures of NAAC assessment was voiced by many in the meeting along with other issues like continuing the communication with the UGC in acquiring 12(b) & 2(f) for the institution.

Resolutions:

1. To organize a workshop on new assessment procedures of NAAC at the earliest.
2. To invite Dr. Ajit Hazarika, Principal, THB College, Jamugurihat and Dr. Nabajyoti Hazarika, Dept. Of Mathematics, THB College as Resource Persons for the workshop.

Follow-up measures initiated: Work is progressing at the moment.

Chairperson



(Dr. Swapan Kumar Kalita)

Principal
THB College



Coordinator



Mr. Surajit Saikia
Coordinator
IQAC, Chatia College